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**OFFICE OF THE GOVERNOR
OFFICE OF CHILD DEVELOPMENT
1969-1980**

RECORD GROUP 169

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Date Completed: February 6, 1991

SCOPE AND CONTENT NOTE

Record Group 169, Tennessee Office of Child Development, spans the period 1969-1980. The group consists of budget documents (contracts, financial statements, grants), correspondence, legislative material, meeting agenda and minutes, personnel (goals and objectives, job descriptions), printed materials, reports, and statistical data.

The Tennessee Office of Child Development was in existence from 1970-1980. The initial responsibility of this office was the administration of the Appalachian Regional Commission's Child Development Program. The Child Development Act of 1974 created an Office of Child Development within the Office of the Governor, Office of Urban and Federal Affairs, with state-wide responsibilities.

The primary function of the office was the coordination of programs for children under six years of age and their families. At the state level the legislation provided for a policy committee of commissioners of the departments providing services to children and families, and interdepartmental committee which met monthly to implement policy, and a state-wide advisory committee.

At the regional level there were regional child development coordinators who were responsible for the formation of local and regional child development councils. These councils were responsible for advisement to the Office of Child Development and the Policy Council of the needs and priorities of the regions.

The staff of the Office of Child Development was responsible for developing a state plan for child development, for providing technical assistance to programs for children under six, for coordinating programs for children, and for reporting to the Governor and the Legislature on child development programs.

The Appalachian Regional Commission funds administered by the office were used for a variety of programs aimed at making it possible for children to achieve their full potential. These projects ranged from infant intensive care to day care, with the largest investment in a comprehensive home-based child health and parent education program in fifteen counties.

On July 1, 1980, the Office of Child Development was abolished and all records and functions were turned over to the Tennessee Children's Services Commission.

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Sub Series Title: Contracts

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Sub Series: B

Sub Series Title: Financial Statements

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Series Number: 1

Sub Series: C

Sub Series Title: General Budget Documents

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Sub Series Title: Grants

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Series Number: II**Sub Series: A****Sub Series Title: Development Districts****Box 9**

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5	Memphis Delta Development District	1973-7-78
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Sub Series: B

Sub Series Title: General

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8	Appalachian Regional Commission – Meetings	1976-1977
9	Appalachian Regional Commission – Project Review	1979-1980
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11	Applicants – Memphis Delta Development District	1978
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14	Applicants – Southwest Tennessee Development District	1978
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8	CETA Funds	1977
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17	R.K. Kelley (ARC Alternate Representative)	1973-1975
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19	Employment of Marsha Kirk	1975-1976
20	Paul Vander Meer	1978-1979
21	Millie Moore	1976-4-77
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12	Jean D. Smith	1970-1977
13	Pat Snyder	1975-1976
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15	State Child Development Advisory Committee	1979
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Sub Series: C

Sub Series Title: Other State Departments and Divisions

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14	Governor's Office – Governor Ray Blanton	1976-1977
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16	Governor's Office – Neal Harrell	1974-1979
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29	Office of Urban and Federal Affairs – Bill Cooper	1979
30	Office of Urban and Federal Affairs – Tilden Curry	1969-1973
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32	Office of Urban and Federal Affairs – Richard Henderlight	1972-1976
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Series Title: Legislative Material

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37	Joint Legislative Committee on Education of the Handicapped	1977
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Series Title: Meeting Agendum and Minutes

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9	“Action line”	1975
10	Advertisements	-----
11	“Asbestos Containing Materials in Scholl – A Guidance Document”	1979
12	“CCLC Legislative Newsletter”	1977
13	“Celebration in Learning ’76 Final Report”	1976
14	“Challenge for Dignity”	-----
15	“Change”	1978
16	“The Child Care Market: A Preview of the Evidence and Implications for Federal Policy”	1977
17	“Child Development”	-----
18	“Child Development Services Standards”	1979
19	“Child Protection Report”	1978
20	“Child Services Directory”	1979
21	“Child Welfare Planning Notes”	1977-1978
22	“Children and Their Families, A Statistical Profile”	1977
23	“Children Today”	1977-1978
24	“Closer Look”	1976-1977
25	“Concept Paper on the Effects of the Physical Environment on Day Care”	1976
26	“Contact”	-----
27	“Day Care and Child Development Reports”	1977-1978
28	“Developmental Screening of Preschool Children: A Critical Review of Inventories Used in Health and Educational Programs”	-----
29	“Directory of Outlet Stores in Tennessee”	-----
30	“Education of the Handicapped”	1978
31	“The Effect of Day Care on Preschoolers”	-----
32	“Evaluating Children’s Progress”	1975
33	“Federal Register, Education of Handicapped Children”	1976-1978
34	“Final Manuscript: Concept Paper on Health and Safety Issues in Day Care”	1976
35	“Focus on Children and Youth”	1978
36	“Garbage Collectors are V.I.P.’s”	1978
37	“Handbook for Advocates”	1977-1978
38	“Handicapped Persons, Rights Under Federal Law”	1978

Microfilm Roll # 13

39	“Infant Day Care and the Family: Regulatory Strategies to Ensure Parent Participation	1976
40	“Model of Services – For Adolescent Parents and Their Families”	1978
41	“Motor Activities, Newborn to Six Years of Age”	-----

42	“NEAEYC Public Policy Update”	1977
43	“National Day Care Study”	1975, 1978
44	“Phi Delta Kappan”	1977
45	“Presentation to Fayette County Board of Education	1977
46	“Privacy in a Free Society”	1974
47	“Protecting the Child Passenger, A Matter of Love”	-----
48	“The Relationship of Staffing Characteristics to Child Outcomes in Day Care”	-----
49	“Report on Preschool Education”	1977-1978
50	“Selected Federal Publications Concerning the Handicapped”	-----
51	“Serving Teenage Mothers and Their High Risk Infants”	1978
52	“Sharing”	1977
53	“Spectrum”	1978
54	Subject is the Handicapped, No Title	-----
55	“Suggested Rules to Follow in Preparing Records for Shipment to the Records Management Division”	-----
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Series Title: Reports

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13	Northwest Tennessee Development District	1976-1979
14	Office of Child Development – Annual Report	1977-1978
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21	Southwest Tennessee Development District	1976-1979
22	Southwest Tennessee Development District – Child Development Plan	1979
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24	South Central Tennessee Development District – Child Development Plan	1979
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27	Upper Cumberland Development District	1975-1980
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Series Number: VIII

Series Title: Statistical Data

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