



Integrated Resource Management, Inc.
A Privately Owned Public Utility

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Weekly Report - June 17, 2020 – June 23, 2020

Chairman Robin L. Morrison
c/o Ectory Lawless

Tennessee Public Utility Commission
502 Deaderick Street, 4th Floor

Nashville, TN 37243-0001

Sent Via Electronic Mail (.pdf scan): TPUC.DocketRoom@tn.gov

Re: 13th Weekly Report as per Docket # 20-00047:

Operation and Maintenance Inspection Schedule

**Pursuant to The Tennessee Public Utility Commission
REQUEST FOR INFORMATION RELATED TO MEASUREMENTS TAKEN
DURING CORONOVIRUS “COVID-19” PUBLIC HEALTH EMERGENCY
 (“O&M Schedule”)**

Introduction:

IRM Utility, Inc. (“IRM”) has accomplished the goals for the requested plan as follows.

Facilitation:

All activities in the last week have been as per plans of the Amended O&M Schedule.

Education:

A weekly education meeting was held on June 17th and 23rd, 2020 at 9:30 AM EST, to review the weekly updates of Governor Lee’s Executive Orders among the other documents and resources. IRM will continue to have ongoing safety meetings with the crew as this situation changes scope. Site meetings have been made with respect to the requirements of the “Tennessee Pledge”.

IRM Response to Covid-19:

Regarding non-routine maintenance, two calls on odor was reported. The service calls found no odor and the system was in good condition. It was recommended to have solids tank pumped soon. One of the systems pumps had excessive solids due to the misuse. The owners were notified. No overflow was experienced or reported.

IRM requested from the Jefferson County Emergency Management Association, an allotment of Personal Protection Equipment. No PPE has been provided by the JCEMA.

The recommendation to contact the [Tennessee Water/Wastewater Agency Response Network](#) was pursued by IRM and the TN-WARN did follow-up with a contact for basic office use PPE. No emergency response PPE is available for protection of our field crew. We can be supplied with equipment to not contaminate the sewage with our breath, but we are not provided PPE for contamination protection of sewerage to our Operators and Technicians.

Summary:

No danger to the environment has occurred and customer's systems are functional. **NO** disconnects have occurred by IRM Utility, Inc., as a result of late pays. Also, all late fees have been waived on late paying customers. Our commercial properties are opening rapidly now that vacations are occurring. Increased maintenance calls are expected. The sudden increase in Wastewater flows have caused excessive adjustment procedures across all Routine-maintenance of the systems IRM manages.

With regard to Office Start-up, IRM Utility, Inc. has no walk-in customers. All correspondence has been via USPS Mail with the public. Office Staff of just 2 to 3 personnel abide by all requirements of office procedures for social distancing and safety precautions. Personnel meet for a few hours each week to assign work from home-based computers and record keeping. IRM is aware of the State of Tennessee guidelines on re-opening of businesses using a plan known as "Tennessee Pledge" with regard to these activities. Personnel temperatures are being taken daily for the review of a "fever" indicative of infection of any source or cause.

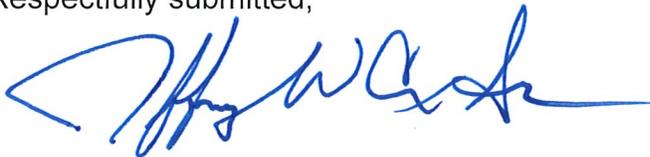
Current Information:

The review by IRM as was conducted by IRM s as follows:

- **June 23, 2020, Memorandum, Tennessee Comptroller of the Treasury, with regard to the requirements of the Tennessee Open Meeting Act (TOMA).**
- **June 24, 2020, TAUD Covid-19 Update excerpt from Governor Lee's Executive Order # 34 and memorandum.**
- <https://www.tn.gov/governor/covid-19/economic-recovery/office-guidelines.html>

Please respond to IRM and provide information with regard to the implementation and duration of this **"REQUEST FOR INFORMATION RELATED TO MEASUREMENTS TAKEN DURING CORONAVIRUS "COVID-19" PUBLIC HEALTH EMERGENCY"**.

Respectfully submitted,



Jeffrey W. Cox, Sr., LPSS,

President of **IRM** Utility, Inc.

Certified B/NS and Collection System Operator

Microbiologist