

Notice of Rulemaking Hearing

Board of Chiropractic Examiners

There will be a hearing before the Tennessee Board of Chiropractic Examiners to consider the promulgation of amendments to rules pursuant to T.C.A. §§ 4-5-202, 4-5-204, 63-4-106, 63-4-119, and 63-4-123. The hearing will be conducted in the manner prescribed by the Uniform Administrative Procedures Act, Tennessee Code Annotated, Section 4-5-204 and will take place in the Department of Health Conference Center's Mockingbird Room on the First Floor of the Heritage Place Building located at 227 French Landing, Nashville, TN at 2:30 p.m. (CDT) on the 1st day of November, 2007.

Any individuals with disabilities who wish to participate in these proceedings (review these filings) should contact the Department of Health, Division of Health Related Boards to discuss any auxiliary aids or services needed to facilitate such participation or review. Such initial contact may be made no less than ten (10) days prior to the scheduled meeting date (the date such party intends to review such filings), to allow time for the Division to determine how it may reasonably provide such aid or service. Initial contact may be made with the ADA Coordinator at the Division of Health Related Boards, 227 French Landing, Suite 300, Heritage Place, MetroCenter, Nashville, TN 37243, (615) 532-4397.

For a copy of the entire text of this notice of rulemaking hearing contact: Jerry Kosten, Regulations Manager, Division of Health Related Boards, 227 French Landing, Suite 300, Heritage Place, MetroCenter, Nashville, TN 37243, (615) 532-4397

Substance of Proposed Rules

Amendments

Chapter 0260-02

General Rules Governing Chiropractic Examiners

Chapter 0260-03

General Rules Governing Chiropractic X-Ray Technologists

Chapter 0260-05

General Rules Governing Chiropractic Therapy Assistants

Rule 0260-02-.12, Continuing Education, is amended by deleting parts (4) (a) 1., (4) (a) 2. and (4) (a) 3., and subparagraph (4) (b) in their entirety and substituting instead the following language, so that as amended, the new parts (4) (a) 1., (4) (a) 2. and (4) (a) 3., and subparagraph (4) (b) shall read:

- (4) (a) 1. Original certificates or photocopies of original certificates verifying the licensee's attendance at continuing education program(s). The original certificates or photocopies of original certificates must include the following: continuing education program's sponsor, date, clock hours awarded (continuing education units must be converted to clock hours), program title, licensee's name, and license number.
- (4) (a) 2. Original letters or photocopies of original letters on official stationery from the continuing education program's sponsor indicating date, clock hours awarded (continuing education units must be converted to clock hours), program title, licensee's name, and license number.
- (4) (a) 3. Original documents or photocopies of original documents verifying successful completion of a written post experience examination to evaluate material retention upon completion of a Multi-Media course, as provided in paragraph (5). The original documents or

photocopies of original documents must include the clock hours awarded (continuing education units must be converted to clock hours), program title, licensee's name, and license number.

- (4) (b) Each licensee must retain original documents or photocopies of original documents which verify proof of attendance and completion of all continuing education requirements. This documentation must be retained for a period of four (4) years from the end of the calendar year in which the continuing education was acquired. This documentation must be produced for inspection and verification, if requested in writing by the board during its verification process. The board will not maintain continuing education files.

Authority: T.C.A. §§ 63-4-106 and 63-4-112.

Rule 0260-03-.12, Continuing Education, is amended by deleting parts (5) (a) 1., (5) (a) 2. and (5) (a) 3., and subparagraph (5) (b) in their entirety and substituting instead the following language, so that as amended, the new parts (5) (a) 1., (5) (a) 2. and (5) (a) 3., and subparagraph (5) (b) shall read:

- (5) (a) 1. Original certificates or photocopies of original certificates verifying the certificate holder's attendance at continuing education program(s). The original certificates or photocopies of original certificates must include the following: continuing education program's sponsor, date, clock hours awarded (continuing education units must be converted to clock hours), program title, certificate holder's name, and certification number.
- (5) (a) 2. Original letters or photocopies of original letters on official stationery from the continuing education program's sponsor indicating date, clock hours awarded (continuing education units must be converted to clock hours), program title, certificate holder's name, and certification number.
- (5) (a) 3. Original documents or photocopies of original documents verifying successful completion of a written post experience examination to evaluate material retention upon completion of a Multi-Media course, as provided in paragraph (6). The original documents or photocopies of original documents must include the clock hours awarded (continuing education units must be converted to clock hours), program title, certificate holder's name, and certification number.
- (5) (b) Each certificate holder must retain original documents or photocopies of original documents which verify proof of attendance and completion of all continuing education requirements. This documentation must be retained for a period of four (4) years from the end of the calendar year in which the continuing education was acquired. This documentation must be produced for inspection and verification, if requested in writing by the board during its verification process. The board will not maintain continuing education files.

Authority: T.C.A. §§ 63-4-106 and 63-4-119.

Rule 0260-05-.12, Continuing Education, is amended by deleting parts (5) (a) 1., (5) (a) 2. and (5) (a) 3., and subparagraph (5) (b) in their entirety and substituting instead the following language, so that as amended, the new parts (5) (a) 1., (5) (a) 2. and (5) (a) 3., and subparagraph (5) (b) shall read:

- (5) (a) 1. Original certificates or photocopies of original certificates verifying the certificate holder's attendance at continuing education program(s). The original certificates or photocopies of original certificates must include the following: continuing education program's sponsor, date, clock hours awarded (continuing education units must be converted to clock hours), program title, certificate holder's name, and certification number.

- (5) (a) 2. Original letters or photocopies of original letters on official stationery from the continuing education program's sponsor indicating date, clock hours awarded (continuing education units must be converted to clock hours), program title, certificate holder's name, and certification number.
- (5) (a) 3. Original documents or photocopies of original documents verifying successful completion of a written post experience examination to evaluate material retention upon completion of a Multi-Media course, as provided in paragraph (6). The original documents or photocopies of original documents must include the clock hours awarded (continuing education units must be converted to clock hours), program title, certificate holder's name, and certification number.
- (5) (b) Each certificate holder must retain original documents or photocopies of original documents which verify proof of attendance and completion of all continuing education requirements. This documentation must be retained for a period of four (4) years from the end of the calendar year in which the continuing education was acquired. This documentation must be produced for inspection and verification, if requested in writing by the board during its verification process. The board will not maintain continuing education files.

Authority: T.C.A. §§ 63-4-106 and 63-4-123.

The notice of rulemaking set out herein was properly filed in the Department of State on the 31st day of August, 2007. (FS 08-27-07; DBID 708, 709, 711)