

**Minutes**  
**State Election Commission Meeting**  
**August 8, 2011**

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The State Election Commission meeting was called to order by Chairman Judy Blackburn at NOON, Central Daylight Time, August 8, 2011. The following members and staff were present: Chairman Blackburn; Commissioners DuBois, Duckett, Head, Wallace, Wheeler and Younce; Coordinator of Elections Mark Goins; and Kathy Summers, Elections Specialist.

Motion was made, seconded and unanimously approved to adopt the minutes from the regularly scheduled meeting held on July 11, 2011.

Pursuant to T.C.A. § § 2-12-101 and 2-12-106, motion was made, seconded and unanimously approved to accept the nominations for county election commission appointments as submitted and to leave the nomination process open until 4:30 p.m., Central Daylight Time, August 8, 2011

**Old Business**

- The request from Williamson County to increase fees charged for voter registration lists and information.

Coordinator Goins spoke regarding this request and believes no action is required at this time. There are promulgated rules in place regarding a request by a candidate to receive a copy of the list of early voters on a daily basis not to exceed the cost of producing the list.

- Coordinator Goins reminded the members of the recent Tennessee Association of County Election Officials (TACEO) annual meeting and seminar held in Sullivan County on June 6-8, 2011. Several counties were previously exempted due to city elections. Dan Miller, Administrator of Elections (AOE), for Henderson County was unable to attend due to the passing of his brother-in-law. Mr. Miller requests to be excused from the seminar. (See attached letter from Dan Miller.)

Motion was made, seconded and unanimously approved to excuse Dan Miller, Henderson County, from the TACEO annual seminar due to the death of this brother-in-law.

- Suzanne Smith, AOE for Cumberland County, has completed four (4) days of training given by the Coordinator's office and taken a non-

binding mock exam. (See attached letter from Wayne Pruett, HAVA Coordinator.)

Motion was made, seconded and unanimously approved to certify Suzanne Smith, as she has completed four (4) days of training given by the Coordinator's office and taken a non-binding mock exam.

### **New Business**

- Secretary of State, Tre Hargett, is required to certify nationally-recognized presidential candidates to the State Election Commission by 12:00 – NOON, December 6, 2011. Beth Henry - Robertson believes the December State Election Commission meeting might need to be changed to coincide with Secretary Hargett's naming of nationally-recognized presidential candidates.

Motion was made, seconded and unanimously approved to cancel the November 14, 2011, meeting and to reschedule the December 12, 2011, meeting to coincide with Secretary Hargett's certification.

- Commissioner Kent Younce spoke regarding voter registration software vendors and the criteria for approval of such vendors. One vendor is still using DOS (Disk Operating System). Beth Henry – Robertson researched this issue and advised Coordinator Goins commission members have the authority to approve voter registration software vendors and may require such vendors to appear before the State Election Commission.

Motion was made, seconded and unanimously approved to have Elections' staff to provide, at the next State Election Commission meeting, current information regarding software certification and process used for approving software vendors.

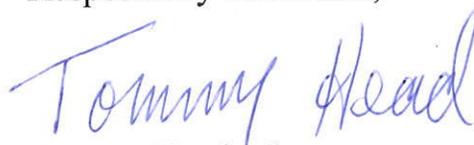
### **Coordinator Update**

- None given.

The next meeting will be held on September 12, 2011, at NOON, Central Daylight Time, in the 7<sup>th</sup> Floor, Conference Room, Snodgrass – TN Tower.

Motion was made to adjourn, and there being no further business to come before the commission at this time, the meeting was adjourned.

Respectfully submitted,



Tommy Head - Secretary  
State Election Commission

# Vacant Status

08-Aug-11

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## Jefferson

D Tom Wheeler

R Judy Blackburn

R

## Tipton

D Greg Duckett

R Jimmy Wallace

D

**Total Vacancies: 2**

# Holdover Status

08-Aug-11

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		Appointment	Reappointment	
<b>Carroll</b>				
D	Greg Duckett			
R	Jimmy Wallace			
	D	Michael Corrado	4/1/1985	4/6/2009
	D	Nellie M. Hale	4/4/2005	4/6/2009
<b>Chester</b>				
D	Greg Duckett			
R	Jimmy Wallace			
	D	Conan Hall	4/20/1999	4/6/2009
	D	Carolyn Thomas	8/18/2009	8/18/2009
<b>Gibson</b>				
D	Greg Duckett			
R	Jimmy Wallace			
	D	Kathleen Smith	6/22/2007	5/27/2009
	D	Robert S. Phelan	4/3/1995	5/27/2009
<b>Giles</b>				
D	Greg Duckett			
R	Tom DuBois			
	D	Henry A. Inman	4/3/1995	4/6/2009
	D	Judy C. Mitchell	2/19/2002	4/6/2009
<b>Hardin</b>				
D	Greg Duckett			
R	Jimmy Wallace			
	D	Maribeth Long	7/16/1991	4/6/2009
	D	David Jerrolds	5/16/2006	4/6/2009
<b>Haywood</b>				
D	Greg Duckett			
R	Jimmy Wallace			
	D	Aubrey Lee Bond	4/3/1995	4/6/2009
	D	Ida Ruth Bradford	4/3/1995	4/6/2009
<b>Henderson</b>				
D	Greg Duckett			
R	Jimmy Wallace			
	D	Pope Thomas	4/17/2001	4/6/2009
	D	Cornelia T. Morris	4/3/1995	4/6/2009

		Appointment	Reappointment
<b>Henry</b>			
D	Greg Duckett		
R	Jimmy Wallace		
	D Paul David Hessing	4/6/2009	4/6/2009
	D Sylvia C. Humphreys	5/19/1998	4/6/2009
<b>Humphreys</b>			
D	Greg Duckett		
R	Tom DuBois		
	D Von Gardner	4/3/1995	4/6/2009
	D Jess S. Bowen, III	1/14/2003	4/6/2009
<b>Lake</b>			
D	Greg Duckett		
R	Jimmy Wallace		
	D Marion (Elaine) Nettles	7/21/1998	4/6/2009
	D Kent Patterson	9/29/1999	4/6/2009
<b>Lawrence</b>			
D	Greg Duckett		
R	Tom DuBois		
	R Stephen L. Purcell	4/6/2009	4/6/2009
	R Cindy Edwards	1/17/2006	4/6/2009
	R Eddy Dean Cothren	4/27/2010	4/27/2010
<b>Lewis</b>			
D	Greg Duckett		
R	Tom DuBois		
	D Ronnie James	3/21/2006	4/6/2009
	D Paul H. Gandy	4/5/1993	4/6/2009
<b>Obion</b>			
D	Greg Duckett		
R	Jimmy Wallace		
	D John Algee	2/19/2003	4/6/2009
	D Dave Frankum	10/19/2004	4/6/2009
<b>Putnam</b>			
D	Tommy Head		
R	Kent Younce		
	R Joan Ross	4/6/2009	4/6/2009
	R Jean G. Cody	4/6/2009	4/6/2009
	R Joseph Terry Herrin	4/6/2009	4/6/2009
<b>Stewart</b>			
D	Greg Duckett		
R	Jimmy Wallace		

# New Appointment Status

08-Aug-11

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		Appointment
<b>Lake</b>	D Greg Duckett / R Jimmy Wallace	
	D Kent Patterson	8/8/2011
	D Marion (Elaine) Nettles	8/8/2011
<b>Lawrence</b>	D Greg Duckett / R Tom DuBois	
	R W. L. Wright	8/8/2011
	R Eddy Dean Cothren	8/8/2011
	R Cindy Edwards	8/8/2011
<b>Obion</b>	D Greg Duckett / R Jimmy Wallace	
	D Dave Frankum	8/8/2011
	D John Algee	8/8/2011
<b>Stewart</b>	D Greg Duckett / R Jimmy Wallace	
	D Martha A. Vaughn	8/8/2011
	D Nellie F. Settle	8/8/2011
<b>Van Buren</b>	D Tommy Head / R Kent Younce	
	R Daniel Lee Dodson	8/8/2011
<b>Weakley</b>	D Greg Duckett / R Jimmy Wallace	
	D Beau Pemberton	8/8/2011
<b>Total New Commissioners: 11</b>		





State of Tennessee  
Department of State  
Division of Elections  
312 Rosa L. Parks Ave.  
9<sup>th</sup> Floor, William R. Snodgrass Tower  
Nashville, Tennessee 37243  
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## Basic Price List for Names of Registered Voters

### Computer Printouts

Three (3) cents per name for a straight name list

Five (5) cents per name plus the cost of the labels

### Computer Diskettes

Minimum set up fee of \$35.00

Maximum set up fee of \$75.00

*The prices herein reflect the uniform pricing system established by the Tennessee State Election Commission on 4/27/2010 for the sale of voter registration list of county voters. No county election commission may charge more without formally requesting an increase before the State Election Commission.*

**RULES  
OF  
DEPARTMENT OF STATE  
DIVISION OF ELECTIONS**

**CHAPTER 1360—2—16  
PROCEDURES FOR PREPARING LISTS  
OF THOSE INDIVIDUALS WHO VOTE EARLY**

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1360—2—16—.03 Preparation of lists of early voters	

**1360—2—16—.01 ADOPTION AND PROMULGATION.** The following rules and regulations for compiling lists of voters who vote early are adopted and promulgated by the Coordinator of Elections of the State of Tennessee and approved by the Tennessee Secretary of State under the authority of *T.C.A. §2—11—201(c)*.

*Authority:* *T.C.A. §2—11—201(c)*. *Administrative History:* Original rule filed October 20, 1994; effective February 28, 1995.

**1360—2—16—.02 INTENT OF REGULATIONS.** It is the intent of these regulations to provide procedures by which county election commissions will supplement statutory requirements to compile lists of individuals who participate in early voting to help insure that the integrity of the early voting process is above reproach in both perception and in fact.

*Authority:* *T.C.A. §2—11—201(c)*. *Administrative History:* Original rule filed October 20, 1994; effective February 28, 1995.

**1360—2—16—.03 PREPARATION OF LISTS OF EARLY VOTERS.** Each county election commission shall prepare, for each day of the early voting period, a list of all persons who voted on the previous day. This list shall include ballots received by mail during the previous day.

*Authority:* *T.C.A. §2—11—201(c)*. *Administrative History:* Original rule filed October 20, 1994; effective February 28, 1995.

**1360—2—16—.04 SUBMISSION TO NEWSPAPERS.** The list described in 1360—2—16—.03 shall be provided to a newspaper of general circulation as that term is defined at *T.C.A. §2—1—104(a)(12)* so that the paper may publish the information if it so chooses. The list shall also be provided to any other publication requesting it.

*Authority:* *T.C.A. §2—11—201(c)*. *Administrative History:* Original rule filed October 20, 1994; effective February 28, 1995.

**1360—2—16—.05 AVAILABILITY OF LISTS TO CANDIDATES.** Under open records laws of the State of Tennessee these lists are open for inspection to any citizen of the state. In addition, if requested by a person who is a candidate in the election in which early voting is being conducted, a copy of the list shall be mailed to that candidate, on a daily basis, at an address he or she provides to the county election commission. The county election commission may charge a reasonable cost for production of this list not to exceed the cost of producing the list.

*Authority:* *T.C.A. §2—11—201(c)*. *Administrative History:* Original rule filed October 20, 1994; effective February 28, 1995.



*State of Tennessee*

**RANDY R. HART**  
Chairman  
**POPE THOMAS**  
Secretary  
**DAN MILLER**  
Administrator

**Henderson County Election Commission**  
**12 Natchez Trace Drive**  
**Lexington, Tennessee 38351**  
**(731) 968-6832 Fax (731) 968-0937**  
**www.hendersoncoec.com**

**KENNETH SCOTT**  
Member  
**CORNELIA T. MORRIS**  
Member  
**MARGARET D. MILAM**  
Member

**June 28, 2011**

**State Election Commission**  
**312 Rosa L. Parks Avenue**  
**9th Floor, William R. Snodgrass Tennessee Tower**  
**Nashville, TN 37243**

**Dear Chairperson Judy Blackburn,**

**I, Dan Miller, Henderson County Administrator of Elections, am requesting to be excused from having missed the TACEO seminar that was held June 6-8, 2011. As per state law, the Administrator of Elections is required to attend a once a year state mandated seminar. I was in my car headed to Kingsport, Tennessee for the seminar when my wife called me and told me that her brother, my brother-in-law, had passed away a few minutes earlier (7:40 AM Sunday morning June 5<sup>th</sup>). I got a hold of Wayne Pruett and asked him to pass on the word of my absence and to get materials from the seminar sent to my office. I had talked earlier in the past week to Mark Goins, State Coordinator Of Elections, to make him aware of this possible scenario. The funeral was Tuesday afternoon and so I had to miss the entire seminar. When the seminar materials are received at my office, I will study them to help me provide great service to Henderson County.**

**If you need any documentation as proof, I would be glad to provide it to you.**

**Serving Henderson County,**

**Dan Miller**  
**Henderson County Administrator of Elections**



**2011 JUL -5 AM 10:17**  
**RECEIVED**  
**STATE OF TENNESSEE**  
**ELECTIONS**

Tre Hargett, Secretary of State

**State of Tennessee**



Division of Elections  
312 Rosa L. Parks Avenue, 9<sup>th</sup> Floor  
Nashville, Tennessee 37243-0305

Mark Goins  
Coordinator

615-741-7956  
Mark.Goins@tn.gov

To: Mark Goins, Coordinator of Elections  
State Election Commission Members

From: Wayne B. Pruett  
State HAVA Coordinator

*Wayne B. Pruett*  
8-5-2011

Subject: Report on Suzanne Smith's Training

Date: August 5, 2011

This report documents the training Suzanne Smith, Cumberland County AOE, completed at the direction of the State Election Commission and the Coordinator of Elections.

On four different days, she attended training sessions attended by part of the ten other AOE's who will soon take their exam:

Thursday, June 23, 2011 at the Sparta County Election Office  
Tuesday, June 28, 2011 at the Putnam County Election Office  
Wednesday, June 29, 2011 at the Putnam County Election Office  
Tuesday, July 12, 2011 at the Loudon County Election Office

On Thursday, August 4, 2011, Suzanne Smith took the July 2011 Mock Exam. I can report she achieved a passing grade on this mock exam. I have reviewed her mock exam with her just as we do with other AOE's.

I certify by my signature that Suzanne Smith has completed all of the training I was directed to administer.

If additional information is required, please do not hesitate to call upon me. Thanks for allowing me to assist with this procedure.